



City and County of San Francisco
SHELTER MONITORING COMMITTEE

AGENDA [DRAFT]

Wednesday, September 21, 2022 | 10:00 AM

Roster: Chair Jonathan Adler
Vice Chair Diana Almanza
Secretary Cris Plunkett
Committee Member Britt Creech
Committee Member Belinda Dobbs
Committee Member Tomiko Eya

Committee Member Melanie Muasau
Committee Member Steven Clark
Committee Member Lisa Rachowicz
Committee Member Joaquin Remora
Committee Member Kaleese Street
Committee Member Traci Watson

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.
PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTION

I. CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS

A. MINUTES DISCUSSION/ ACTION
AUGUST 2022 MINUTES CHAIR ADLER 5 min

The Committee will review draft(s) of previous minutes.

Explanatory document – [Committee Minutes](#).

Public Comment will be heard before proposed action.

Proposed Action: Approve last month’s Meeting Minutes

II. OLD BUSINESS DISCUSSION/ ACTION

A. TELECONFERENCING RESOLUTION ACTION
CHAIR ADLER 5 min

In accord with the City Attorney’s recommendation, a resolution allowing the Committee to continue holding meetings virtually will be voted upon.

Explanatory document – [Teleconferencing Resolution](#)

Public Comment will be heard before a vote on the proposed action.

Proposed Action: Approve Resolution

B. UPDATE ON SOC #29 DISCUSSION
MEMBERS 5 min

The Committee will discuss suggestions on whether to pursue a revision to this Standard (the seven-night minimum).

Public Comment, if any, will be heard.

III. NEW BUSINESS/REPORTS

DISCUSSION/ ACTION

A. POLICY SUBCOMMITTEE

DISCUSSION

SUBCOMMITTEE MEMBERS 15 min

During last week’s subcommittee meeting, Members discussed the possibility of changing the frequency of visits for Family shelters with no complaints, training, which if any Standards of Care not already addressed may warrant changing, inspections scheduling and whether to take a winter break.

Explanatory documents – [Standards of Care, §20.304 \(Frequency of SMC Inspections\)](#)

Public Comment will be heard before any proposed actions.

Proposed Action: Ask the BOS to allow that family shelters (out of compliance less than three times in the previous fiscal year) be inspected three times per year.

Proposed Action: Vote to determine whether SMC will skip December meetings.

B. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING

DISCUSSION 15 min

HSH

Update from the Department of Homelessness and Supportive Housing. In addition to the usual occupancy report, HSH will provide an assessment of the practicability of requiring secure storage for the bicycles of guests at the shelters that the SMC monitors.

Explanatory documents – [Vacancy Report, Bicycle Report](#)

Public Comment will be heard.

C. DEPARTMENT OF PUBLIC HEALTH

DISCUSSION 15 min

DPH STAFF

Review of August complaints. Review of inspection schedule. Voting plan for 2023 officers. Note that changes to Standards 3, 9, 19, 21, and 32, as well as to the requirements for Seat 1, are ready to go before the BOS.

Explanatory documents – [SOC Report](#)

Public Comment will be heard.

D. AGENDA SETTING FOR FUTURE MEETINGS

DISCUSSION 5 min

MEMBERS

Members are encouraged to suggest items for future discussion/action.

Public Comment will be heard.

IV. GENERAL PUBLIC COMMENT

DISCUSSION 5 min

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item. Those who comment may submit a written summary (up to 150 words) of their remarks to assist staff in the compilation of the meeting minutes.

ADJOURNMENT

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

To obtain copies of the agenda, minutes, or any explanatory documents, please contact Robert Hill at robert.hill@sfdph.org.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

Know Your Rights under the Sunshine Ordinance (Chapter 67 San Francisco Administrative Code) Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE THIS ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE:**

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone (415) 554-7724
Fax 415-554-7854
E-mail soft@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.

Meeting Access Information (September 21, 2022, at 10:00 AM)

WebEx → <https://sfdph.webex.com/sfdph/onstage/g.php?MTID=ed5fc7b8d666b2bda3a52b9b8ec228bde>

Join by phone at **(415) 655-0003**

Meeting ID number/access code: **2457 059 0786**

Meeting password: **SMC22**